



POSTER PRESENTATION GUIDELINES

Schedule & Format:

The formal poster session will take place in the UC Ballroom on Tuesday, May 20th from 5:30-7:30 pm. Authors are expected to be present to discuss their poster during that period. A no-host bar and hors d'oeuvres will be provided during the session.

The poster size should be no larger than 48 x 48 inches. We will provide you with the means to attach your poster (pushpin, Velcro, clips).

Please include a picture of the individual who will be presenting the poster. This will allow conference participants to locate you if they have questions about your poster.

Good vs. Bad Poster:

There are hundreds of references to “what makes a good or a bad poster” on the Internet. We strongly encourage you to do some research prior to creating your poster. For your reference, we have included a sample of a good poster and a sample of a bad poster, (*included at the end of this document.*)

Set up and removal times:

You may set up your poster Monday Evening from 4:00 – 7:00 pm, or from 1:00 – 5:00 pm on Tuesday. The Posters may be left up all week; they should be removed no later than 5:00 p.m. on Thursday.

Video:

This conference offers you and your fellow poster presenters, a novel opportunity for you to promote your poster presentation, in the form of a one-minute video. The video will serve to promote your poster and invite conference participants to visit with you during the session. The video should not be a PowerPoint presentation; rather, it should be a short video intended to catch the interest of conference participants and introduce them to your topic. The videos will be included on the conference mobile app. Essentially, we are giving you the opportunity to do a short oral presentation: use this opportunity to be creative!

The deadline for submitting your video is May 2nd. Your video should be compatible with QuickTime and should be as high a resolution as possible in 4:3 format. Submit your video via the online submission system <http://iawf.submittable.com/submit>.

Questions:

Send any questions regarding audio/visual or computer support to Mikel Robinson at execdir@iawfonline.org.

Conference Proceedings

All those who present a poster, oral presentation or microtalk at the Large Fires conference have the option of publishing their material in conference proceedings. The proceedings will be published by the Rocky Mountain Research Station and will be made available as a printed copy or online.

Manuscripts can be submitted as an abstract, extended abstract or full paper. **Abstracts** should be less than 500 words and contain no references, tables or figures. Abstracts submitted online will NOT be used for publication because many are too short. **Extended abstracts** are approximately 3-5 pages in length (around 1000-1500 words) and may contain references, figures and tables. A **full paper** is no longer than 20 pages (5000 words) including references, figures, and tables.

All submissions must follow the RMRS guidelines for format, style, citations, tables and figures as posted on the conference web site.

All abstracts, extended abstracts, and papers must be peer-reviewed by at least two people prior to submission and the manuscript must be revised based on reviewer comments. Senior authors must identify all reviewers and their contact information in the submission email and they must save the review comments in case there is an inquiry until after the proceedings are published.

All submissions are due on **July 1, 2014**. More detailed information will be available later.

Logistics

Conference Registration:

All presenters are required to register for the conference. [On-line registration](#) is now open. Note that all accepted presenters are required to register by April 11, 2014 or they may be dropped from the program.

Hotel and Travel:

The conference will be held at The University of Montana, 32 Campus Drive, Missoula, Montana.

Nestled in the heart of western Montana's stunning natural landscape, the [University of Montana](#) is a place where top-tier students, educators and researchers from across the country and around the globe come and thrive. UM is located in Missoula, Montana's second-largest city with a population of 80,000 residents. The University draws a diverse population to Missoula and helps cultivate an educated, engaged and vibrant community.

We have secured a **block of rooms** at the eight Missoula hotels at the Federal Per Diem Rate. Visit the conference webpage for more information. <http://largefireconference.org/conference-info/hotels-travel/>

The Missoula International Airport (MSO) is serviced by Alaska Airlines, Allegiant, Delta and United and has non-stop travel to Chicago, Denver, San Francisco, Atlanta, Minneapolis, Salt Lake City, Las Vegas, Phoenix, Los Angeles, Oakland, Portland and Seattle. Book early to secure the best rates.

The airport is 4 miles northwest of downtown Missoula; there are several Ground Transportation options to and from the Missoula International Airport, onsite and offsite rental car companies, taxis, shuttles and public transportation. In addition, many of the hotels provide complimentary shuttle service.

Parking/Transportation: Daily shuttle transportation will be provided to and from the conference hotels to The University of Montana. Some are also within walking distance. **All driving visitors need to purchase a day pass or hourly pay parking permits for the duration of their stay on campus.** Visit the conference webpage for more information <http://largefireconference.org/conference-info/campus-parking/>.

If a circumstance arises that will prevent you from attending the conference, please let us know as soon as possible by e-mailing the execdir@iawfonline.org

We look forward to seeing you in Missoula!